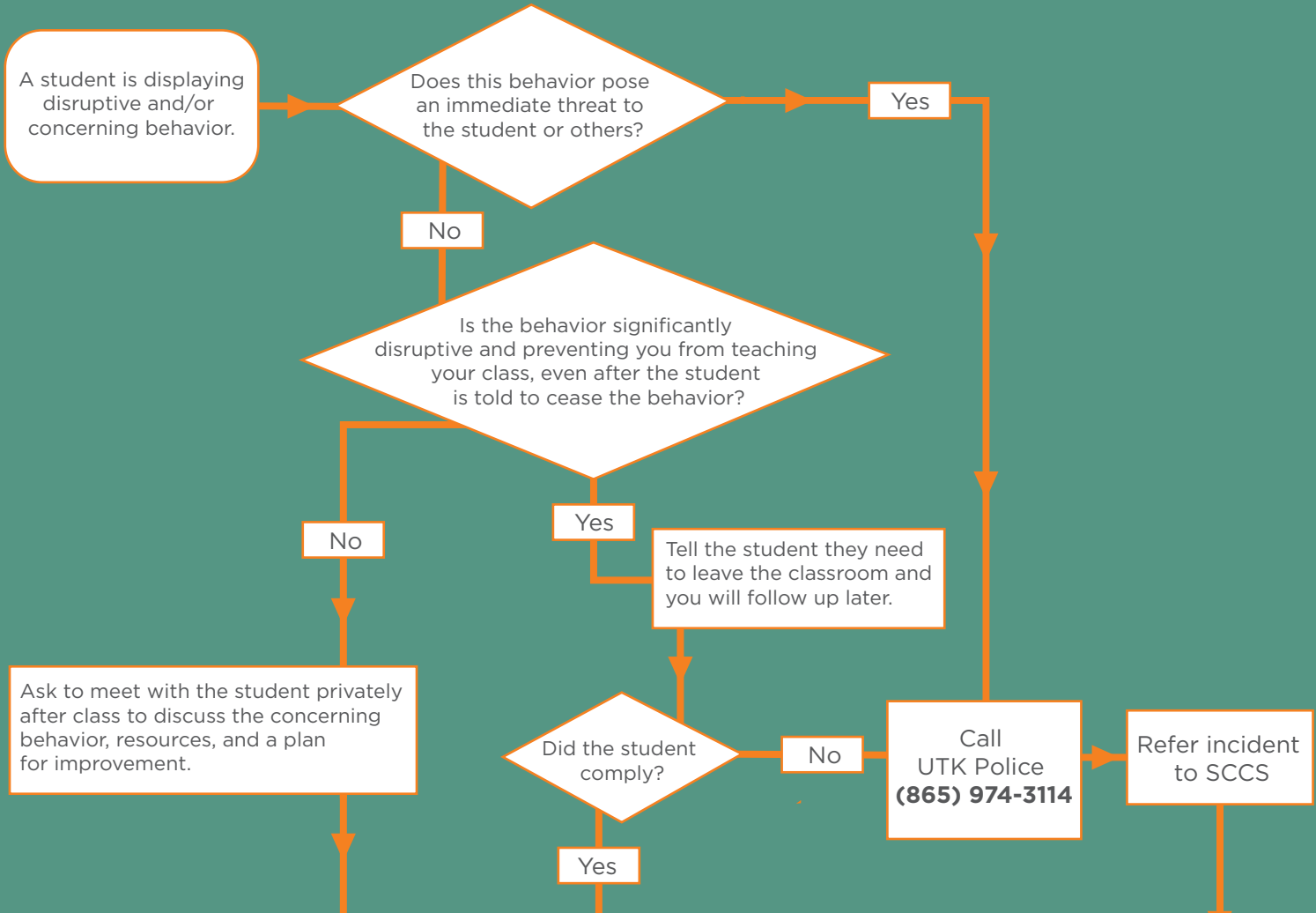


RESPONDING TO CLASSROOM BEHAVIOR



Submit an Academic Alert, Student Conduct, or 974-HELP Report

WHEN TO FILE AN ACADEMIC ALERT:

- Attendance
- Poor academic performance
- Missing Coursework
- Academic Skills

Submit an alert on Vol Academic Connect/Navigate:
(studentsuccess.utk.edu/academic-alerts)

Academic Success Center:
studentsuccess.utk.edu/academic-success-center | 865-974-6641

WHEN TO FILE A 974-HELP REFERRAL:

- Frequent absences related to illness
- Sleeping in class
- Disclosed extenuating circumstances
- Mental health related
- Suicidal thoughts
- Food/housing insecurity
- Financial hardship
- Exhibiting odd behaviors
- Poor hygiene

Contact the DOS Office at **974-HELP** or dos.utk.edu

Dean of Students: dos.utk.edu
865-974-3179

WHEN TO FILE A STUDENT CONDUCT REFERRAL:

- Repeated non-compliance after instructor intervention
 - *Aggressive Behavior*
 - *Disruptive Behavior*
- Verbal/physical threats
- Under the influence/intoxication
- Academic misconduct

Submit a conduct referral on studentconduct.utk.edu

Student Conduct & Community Standards:
studentconduct.utk.edu | 865-974-3171

Responding to Classroom Behavior Resources

Meeting with the student after class

- Express what you have noticed and determine if you can take additional steps to assist the student
- Provide referrals that may help
- Refer to policies in your syllabus, academic catalog, or student handbook and discuss appropriate expectations and/or boundaries
- Discuss action plan for improvement
- After meeting, consider following up with an email to summarize conversation
- Document the incident

Continue monitoring the student and return to the flowchart as needed

STUDENT CONDUCT & COMMUNITY STANDARDS (SCCS)

The Office of Student Conduct & Community Standards develops student integrity and accountability through an educational, consistent, and equitable conduct process.

To make a referral regarding behavioral or academic misconduct submit an online form found on the SCCS webpage:

<https://studentconduct.utk.edu/>

BIAS EDUCATION REFERRAL TEAM

Did the student share a concern about actual or perceived bias in a situation?

Submit a BERT report link found at bias.utk.edu.

Encourage anyone else aware of the situation to submit their own report

ACADEMIC ALERT

Is this primarily an academic concern?

Any instructor (professor, lecturer, GTA, etc.) who is attached to an undergraduate course in Banner as instructor of record has access to submit an academic alert warning on a student.

Instructions to submit an academic alert can be found on the ASC webpage: studentsuccess.utk.edu/academic-alerts/

BIG ORANGE PANTRY: *Did student express food insecurity?*

Students can request resources on dos.utk.edu/big-orange-pantry/ or by email: bigorangepantry@utk.edu

Students have access to short term assistance through **Big Orange Meal Share** More info: dos.utk.edu/big-orange-meal-share/

974-HELP/OFFICE OF THE DEAN OF STUDENTS

Is the student in imminent danger?

- If the student expresses immediate intent to harm self or others call campus police (**865-974-3114**)
- Is the student in distress?
- Is the student experiencing financial insecurity?
- Is the student engaging in dangerous activities?
- Is the student living in a dangerous environment?
- Is the student emotionally unregulated or irrational after talking through the issue?
- Call the **865-974-HELP (4357)** available 24/7 or submit online report located at dos.utk.edu

STUDENT COUNSELING CENTER

Would the student benefit from mental health treatment?

This includes any student struggling with mental health issues that inhibit their academic or personal success, such as having thoughts of self-harm or suicide (but not in imminent danger).

- Encourage student to make appointment
- Ask the student to call the Counseling Center at **865-974-2196** to make an appointment or email counselingcenter@utk.edu.

Students also have access to online resources: counselingcenter.utk.edu/therapy-assistance-online/

TITLE IX

Did the student disclose sexual misconduct, including sexual harassment, sexual assault, dating and domestic violence, and/or stalking?

If you believe the student may be about to disclose:

- Inform them of your role as a mandatory reporter, that you are required to disclose to the Title IX Coordinator to ensure that they are offered all appropriate resources.
- If they would prefer to talk to a confidential resource:
 - on campus: Student Counseling Center, Student Health Center
 - off campus: Sexual Assault Center of East Tennessee
- Submit a report by calling **865-974-9600** or emailing titleix@utk.edu