A student is displaying disruptive and/or concerning behavior.

Does this behavior pose an immediate threat to the student or others?

Yes

Is the behavior significantly disruptive and preventing you from teaching your class, even after the student is told to cease the behavior?

Yes

Tell the student they need to leave the classroom and you will follow up later.

No

Tell the student they need to leave the classroom and you will follow up later.

No

Ask to meet with the student privately after class to discuss the concerning behavior, resources, and a plan for improvement.

Yes

Did the student comply?

No

Refer incident to SCCS

Yes

Call UTK Police (865) 974-3114

Submit a Student Success, Student Conduct, or 974-HELP Report

WHEN TO FILE A STUDENT SUCCESS REPORT:

- Attendance
- Poor academic performance
- Missing Coursework
- Academic Skills

Enter a report @ Student Success (studentsuccess.utk.edu)

WHEN TO FILE A 974-HELP REFERRAL:

- Frequent absences related to illness
- Sleeping in class
- Disclosed extenuating circumstances
- Mental health related
- Suicidal thoughts
- Food/housing insecurity
- Financial hardship
- Exhibiting odd behaviors
- Poor hygiene

Contact the DOS Office at 974-HELP or dos.utk.edu

WHEN TO FILE A STUDENT CONDUCT REFERRAL:

- Repeated non-compliance after instructor intervention
  - Aggresive Behavior
  - Disruptive Behavior
- Verbal/physical threats
- Under the influence/intoxication
- Academic misconduct

Submit a conduct referral on studentconduct.utk.edu

Student Success: studentsuccess.utk.edu 865-974-6641

Dean of Students: dos.utk.edu 865-974-3179

Student Conduct & Community Standards: studentconduct.utk.edu | 865-974-3171

THE UNIVERSITY OF TENNESSEE KNOXVILLE
Meeting with the student after class

- Express what you have noticed and determine if you can take additional steps to assist the student
- Provide referrals that may help
- Refer to policies in your syllabus, academic catalog, or student handbook and discuss appropriate expectations and/or boundaries
- Discuss action plan for improvement
- After meeting, consider following up with an email to summarize conversation
- Document the incident

Continue monitoring the student and return to the flowchart as needed

STUDENT CONDUCT & COMMUNITY STANDARDS (SCCS)

The Office of Student Conduct & Community Standards develops student integrity and accountability through an educational, consistent, and equitable conduct process.

To make a referral regarding behavioral or academic misconduct submit an online form found on the SCCS webpage:

https://studentconduct.utk.edu/

BIAS EDUCATION REFERRAL TEAM

Did the student share a concern about actual or perceived bias in a situation?

Submit a BERT report link found at bias.utk.edu.

Encourage anyone else aware of the situation to submit their own report

ACADEMIC ALERT

Is this primarily an academic concern?

Any instructor (professor, lecturer, GTA, etc.) who is attached to an undergraduate course in Banner as instructor of record has access submit an early alert warning on your student.

Online report located at studentsuccess.utk.edu/referral-to-resources/

BIG ORANGE PANTRY: Did student express food insecurity?

Students can request resources on dos.utk.edu/big-orange-pantry/ or by email: bigorangepantry@utk.edu

Students have access to short term assistance through Big Orange Meal Share More info: dos.utk.edu/big-orange-meal-share/

974-HELP/OFFICE OF THE DEAN OF STUDENTS

Is the student in imminent danger?

- If the student expresses immediate intent to harm self or others call campus police (865-974-3114)
- Is the student in distress?
- Is the student experiencing financial insecurity?
- Is the student engaging in dangerous activities?
- Is the student living in a dangerous environment?
- Is the student emotionally unregulated or irrational after talking through the issue?
- Call the 865-974-HELP (4357) available 24/7 or submit online report located at dos.utk.edu

STUDENT COUNSELING CENTER

Would the student benefit from mental health treatment?

This includes any student struggling with mental health issues that inhibit their academic or personal success, such as having thoughts of self-harm or suicide (but not in imminent danger).
- Encourage student to make appointment
- Ask the student to call the Counseling Center at 865-974-2196 to make an appointment or email counselingcenter@utk.edu.

Students also have access to online resources: counselingcenter.utk.edu/therapy-assistance-online/

TITLE IX

Did the student disclose sexual misconduct, including sexual harassment, sexual assault, dating and domestic violence, and/or stalking?

If you believe the student may be about to disclose:
- Inform them of your role as a mandatory reporter, that you are required to disclose to the Title IX Coordinator to ensure that they are offered all appropriate resources.
- If they would prefer to talk to a confidential resource:
  - on campus: Student Counseling Center, Student Health Center
  - off campus: Sexual Assault Center of East Tennessee
- Submit a report by calling 865-974-9600 or emailing titleix@utk.edu